



16 Micro-Behaviors for Contributing to a More Inclusive Workplace

Live your mission;
walk the talk

Listen to
understand, not
to respond

Assume positive
intent first

Second guess your
first impressions

Find common
ground

Practice the
Platinum Rule

Engage with
others who are
different from you

Smile

Be flexible and
adaptable

Invite/value
different opinions

When in doubt,
ASK

Demonstrate
mutual respect

Be open minded

Don't ignore;
speak to others

Be a
coach/mentor to
new hires