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Individual Development Plan

Name: _____ Date: _____

Goal #1:

Tasks/Action Steps

(What will be done?)

1.

2.

3.

Resources

(Time/Support/Finances)

Timeline

(By when?)

Evidence of success (How will you know you're making progress?)

Evaluation process (How will you know your goal has been reached?)

Goal #2:

Tasks/Action Steps

(What will be done?)

1.

2.

3.

Resources

(Time/Support/Finances)

Timeline

(By when?)

Evidence of success (How will you know you're making progress?)

Evaluation process (How will you know your goal has been reached?)